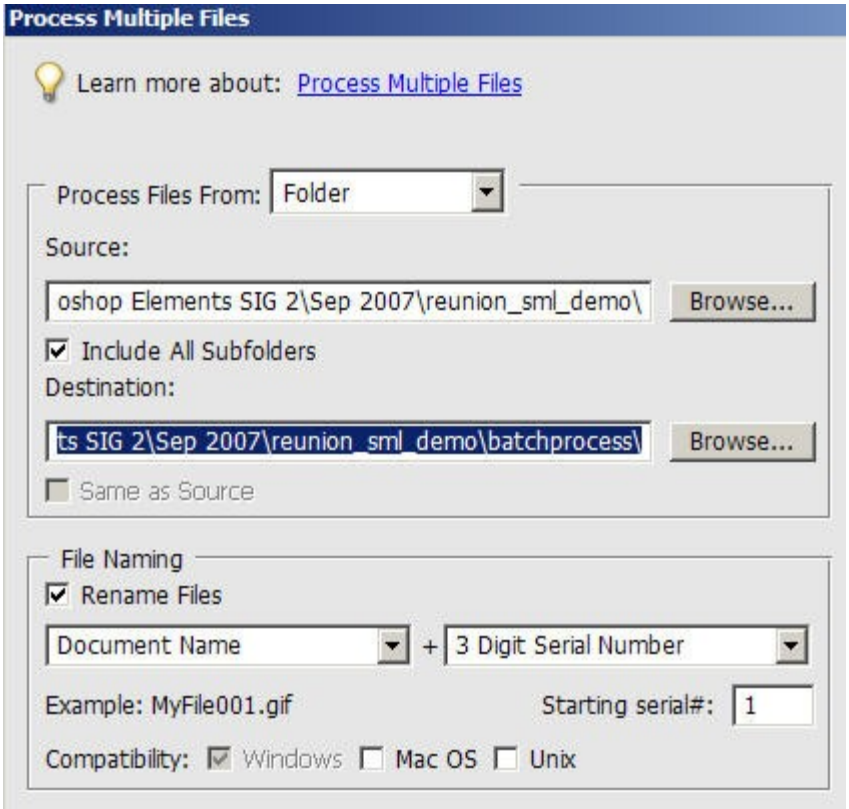
Processing Multiple Files (PE5)

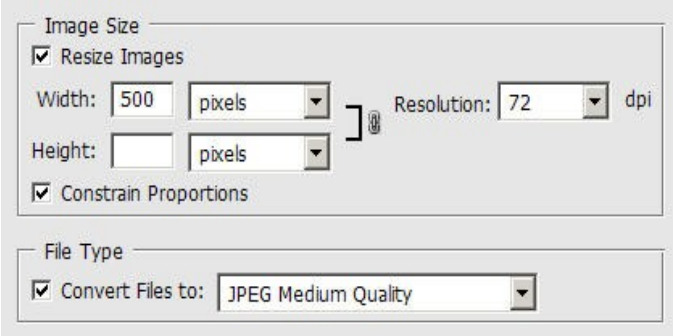
Photoshop Elements can do batch processing of files. This is very helpful if you need to clean up a number of photos at one time, such as after a vacation when you want to get the corrected versions and using Quick Fix one at a time would be too slow.

Suggestion: Start a new folder and copy selected photos from other folders into the one you will use for the multiple processing. In addition, add a new folder within that new source folder and name it **batchprocess**. That's where you will store the finished products.

Open either the **Quick Fix Editor** or the **Full Editor** (either one works for this). Then select **File > Process Multiple Files** from the menu. You will get a screen that looks like this.



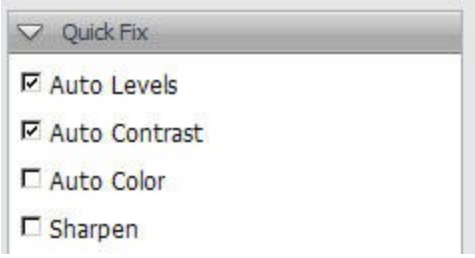
First, **set your source folder** that contains all the files you want to process and use any folder you want as the destination folder. We will use the one we made, **batchprocess**. I recommend renaming the files by appending the 3 Digit Serial Number. Now we set the image sizes and quality of the output files.



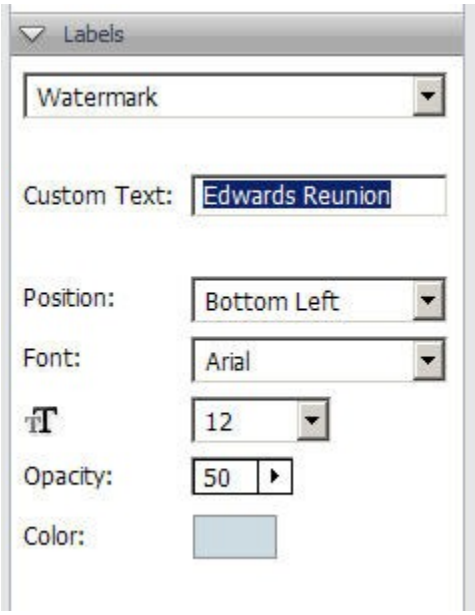
Try a width of either **600 or 500 pixels** for photos to friends, and set the **Resolution to 72 dpi**. This is excellent for viewing on a computer or the internet. The height is linked and you should leave it empty to allow the processor to resize the images with the right size ratios. Also, accept a setting on **JPEG Medium Quality**. That gives a nice, clean picture while limiting the file size.

If what you want is to convert your files (either RAW or large JPEG files) to smaller JPEG files for email or use on the Web, then you would just click **OK** to process them. However, if you also want to clean up your photos and improve things like contrast and tone levels, then you can use the **Quick Fix option** that comes with processing multiple files.

Using **Quick Fix** here will apply to ALL of the photos you are processing. Just add checkmarks on the right. I recommend only using **Auto Levels** and **Auto Contrast** and go with those to see what you get. This normally works for a large, diverse set of photos. Trying to do more, such as Sharpen, can get you in trouble on some of your photos.



A new addition with **Photoshop Elements 5** is the ability to add **Watermarks** or **Captions** to your process multiple files. This is a selection I made for the pictures I took at a reunion.



After everything is set up, click **OK** to start the processing of the multiple files. Your photos will show up inside your destination folder. All done…..

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